



Oak Park Unified School District Board of Education Meeting BOARD OF EDUCATION MEETING - April 25, 2023 Agenda - 1081

Date: Tuesday, April 25, 2023

Place: **Oak Park High School Presentation Room – G9**
899 N. Kanan Road, Oak Park, CA 91377

Members of the public will have the right to observe the meeting in person and on www.opusd.org/livestream and offer public comment in person at the meeting.

Time: **Closed Session: 5:00 pm**
Open Session: 6:00 pm

The Mission of the Oak Park Unified School District is to provide students with a strong foundation for learning, which meets the challenge of the present and of the future through a balanced education that includes academic achievement, personal growth, and social responsibility.

BOARD OF EDUCATION

Denise Helfstein, Board President
Tina Wang, Vice President
Soyon Hardy, Clerk of the Board
Megan Lantsman, Member
Jim Moynihan, Member
Tess Leong, Student Board Member

ADMINISTRATION

Dr. Jeff Davis, Superintendent
Ragini Aggarwal, Executive Assistant and Communications Coordinator
Adam Rauch, Assistant Superintendent, Business & Administrative Services
Stewart McGugan, Assistant Superintendent, Human Resources
Tammy Herzog, Assistant Superintendent, Educational Services

Enoch Kwok, Direct, Educational Technology & Information Systems

Marcus Konantz, Director, Pupil Services

Brendan Callahan, Director Bond Program, Sustainability, Maintenance, and Operations

Sara Ahl, Director of Extended Care Programs

Brad Benioff, Director of Student Support and School Safety

Next Regular Meeting, Tuesday, May 16, 2023, Oak Park High School, Presentation Room, G9

AGENDA IS POSTED AT SCHOOL OFFICES & THE DISTRICT WEBSITE:

<https://www.oakparkusd.org/Page/10981>

LAND ACKNOWLEDGEMENT STATEMENT, Approved by the Board of Education on May 18, 2021

The Oak Park Unified School District acknowledges the original inhabitants of the land that our school district encompasses. The land that our schools and facilities rest on has been the home to the Ventureño Chumash indigenous communities for at least the last 13,000 years. Please join us in honoring these ancestral grounds by expressing gratitude for the people who stewarded this land throughout the generations and continue to do so. We also celebrate the resilience and strength that all Indigenous people have shown and continue to show in our region and beyond in the face of systemic injustice.

1. CALL TO ORDER CLOSED SESSION: 5:00 pm

2. PUBLIC SPEAKERS – CLOSED SESSION AGENDA ITEMS

The speaker cards are available in the Board Room and must be completed and handed to Ragini Aggarwal, Communications Coordinator/Executive Assistant, prior to the beginning of the meeting. To ensure that non-English speakers receive the same opportunity to directly address the Board, any member of the public who utilizes a translator shall be provided at least twice the allotted time to address the Board unless simultaneous translation equipment is used to allow the Board to hear the translated public testimony simultaneously. (Government Code 54954.3)

The President of the Board will inquire if there are any public comments with respect to any item appearing on the regular meeting agenda or on any issue within the jurisdiction of the Governing Board. Individual speakers will be allowed three minutes to address the Board on each agenda or non-agenda item. Please adhere to the stipulated three minutes for your comments. The Board shall limit the total time for public input on each item to 20 minutes. With Board consent, the Board president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard.

Your comments are greatly appreciated. However, in regard to comments which are not on the agenda, the Board cannot enter into a formal discussion at this time, nor can a decision be made. Matters warranting discussion may be placed on a future agenda. Thank you for your cooperation and compliance with these guidelines.

3. RECESS TO CLOSED SESSION FOR DISCUSSION AND/OR ACTION ON THE FOLLOWING ITEMS:

3.1 PUBLIC EMPLOYEE APPOINTMENT / DISCUSSION

Government Code Section 54957

Position: Principal

3.2 PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE:

Government Code Section 54957

3.3 PUBLIC EMPLOYEE EMPLOYMENT: Food Services Assistants,
Walk-on-Coaches

3.4 PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Title: Superintendent

3.5 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code section 54956.9(d)(2): one case

3.6 CONFERENCE WITH LABOR NEGOTIATORS: Government Code 54957.6

Agency Designated Representatives: Denise Helfstein, Board President

Unrepresented Employee: Dr. Jeff Davis, Superintendent

4. CALL TO ORDER - RECONVENE IN OPEN SESSION AT:

4.1 Roll Call

4.2 Flag Salute

4.3 Report of Closed Session Actions Taken

4.4 Adoption of Agenda

Action Required - Adoption of Agenda and preferential vote of the student board member.

4.5 Public Comments: Speakers on Agenda and Non-Agenda items

At the meeting, please submit a comment card to Ragini Aggarwal if you wish to address the Board. Please adhere to the stipulated three minutes for your comments. The Board shall limit the total time for

public input on each item to 20 minutes. With Board consent, the President may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard.

4.6 Recognition of Oak Park High School Girls' Basketball Team - CIF Division 5A Champions

4.7 Report from the Oak Park Municipal Advisory Council

4.8 Report from the Oak Park Education Foundation

4.9 Remarks from Board Members

4.10 Remarks from Student Board Member

4.11 Remarks from the Superintendent

4.12 Report on Extended Care Program

Sara Ahl, Director of Extended Care Programs, will provide an update on Club Oak Park.

[Club Oak Park Program Update](#)

5. BUSINESS SESSION - CONSENT AGENDA

Consent items shall be items of a routine nature or items for which no Board discussion is anticipated and for which the Superintendent recommends approval. At the request of any member of the Board, any item on the Consent Agenda shall be removed and given individual consideration for action as a regular agenda item.

5.1 Minutes of the March 21, 2023 Regular Meeting and Special Meeting held on April 10, 2023

Board Bylaw 9324 requires Board approval of minutes from previous meetings.

[Minutes of Regular Meeting 3 21 2023.pdf](#) 

[Minutes of Special Board Meeting 4-10-2023.pdf](#) 

5.2 Approve Public Employee Employment/Changes Classified Personnel

Pursuant to Board Policies 4112 and 4212, Board approval is required for public employee employment and changes.

[Classified Personnel Report 4 25 2023.pdf](#) 

5.3 Approve Public Employee Employment/Changes Certificated Personnel

Pursuant to Board Policies 4112 and 4212, Board approval is required for public employee employment and changes.

[Certificated Personnel Report 4 25 2023.pdf](#) 

5.4 **Ratify Purchase Orders March 1- March 31, 2023**

Board Policy 3300 requires Board approval of Purchase Orders.

[Ratify Purchase Orders for March 2023 4 25 2023.pdf](#) 

5.5 **Approve Quarterly Report on Williams Uniform Complaints – April 2023**

Education Code 35185 and Administrative Regulation 1312.4 requires Board approval of each quarterly report regarding complaints related to instructional materials, teacher vacancy or misassignment, or facility conditions.

[Quarterly Williams Complaints Report 4 25 2023.pdf](#) 

5.6 **Approve Out of State Trip for the Oak Park High School Rocket Team to Participate in the Team American Rocketry Challenge National Competition, May 18-22, 2023, in Manassas, VA.**

Board Policy 6153 requires Board approval for student overnight trips.

[Approve TARC Out of State Trip for OPHS Rocket Team 4 25 2023.pdf](#)



5.7 **Approve Out of State Travel for Oak Park High School Staff to Attend the ASCA Annual Conference, July 15-18, 2023 in Atlanta, GA**

Board Policy 3350 requires Board approval for employees out of state travel.

[Approve out-of-state travel for staff to attend the ASCA Annual](#)

[Conference July 15-18, 2023 Atlanta, GA.pdf](#) 




5.8 **Approve Out of State Travel for Oak Park High School Staff to Attend the AP Conference July 19-21, 2023 in Seattle, WA**

Board Policy 3350 requires Board approval for employees out of state travel.




[Approve out-of-state travel for staff to attend the AP Annual](#)

[Conference July 19-21, 2023 Seattle, WA.pdf](#) 

6. EDUCATIONAL SERVICES

- 6.1 **Review and Approve OPUSD Counseling Services Plan**
The Counseling Services Plan is in response to District Goal 2C, Develop a Comprehensive Counseling Plan for DK-12.
[Approve OPUSD Comprehensive School Counseling Plan 4 25 2023.pdf](#) 
- 6.2 **Review and Discuss LCAP Education Partners Survey Results**
Staff will share the results of the LCAP Parents, Students, and Staff surveys on current goals, as well as suggest future areas of focus.
[Review and Discuss LCAP Survey Results 4 25 2023.pdf](#) 
[LCAP Educational Partners Survey Results](#)
- 6.3 **Approve Instructional Materials for Contemporary Issues in Education English Course at Oak View High School**
BP 6161.1 requires Board approval for additional instructional materials.
[Approve Instructional Materials for Contemporary Issues in Education English Course for OVHS 4 25 2023.pdf](#) 

7. BUSINESS SERVICES

- 7.1 **Discuss Name Change Request of Oak Park Neighborhood School**
Board Policy 7310 requires that the Board take input from the public at a regular board meeting before adopting any proposed name for a school or facility.
[Review and Discuss the Name Change Request for OPNS 4 25 2023.pdf](#) 
- 7.2 **Accept 2021-22 Annual Audit Reports for Measure S Bond**
Education Codes 42130 and 42131 and Board Policy 3460 require the Board to approve and certify financial reports filed on behalf of the District.
[Accept Measure S Bond Audit Report FY 2021-22 4 25 2023.pdf](#) 
- 7.3 **Approve 1-year renewal Agreement with Christy White Associates for Auditing Services for Fiscal Year 2022-23**
Board policy 3312 requires Board approval of contracts for services.
[Approve Audit Agreement Renewal CWA 4 25 2023.pdf](#) 
- 7.4 **Adopt Resolution #2023-07, Participation in CSBA**


California School Cash Reserve Program

Board Policy 3470 authorizes the district to issue Tax and Revenue Anticipation Notes (TRANS) on its own behalf pursuant to the Board's adoption of the TRAN resolution.

[Adopt Resolution 2023-07 Cash Reserve Program 4 25 2023.pdf](#) 


7.5 Authorize Measure S Project 22-21S TK Classrooms at Oak Hills Elementary School and Ratify the Agreement for Architectural Services

Board approval is required to approve projects funded by Measure S Bond Fund, and policy 3312 requires Board approval of contracts for services.

[Authorize Measure Project 22-21S and Ratify Architectural Services Agreement for TK at Oak Hills 4 25 2023.pdf](#) 

7.6 Ratify the Architectural Services Contract for the Relocation of Four Portable Classrooms at Medea Creek Middle School

Board policy 3312 requires Board approval of contracts for services.

[Ratify Architectural Services Agreement for Project 18-21 S Portable Relocations at MCMS 4 25 2023.pdf](#) 

7.7 Ratify Agreement with AllConnected for Project 22-20S Network Infrastructure Refresh

Board policy 3312 requires Board approval of contracts for services.

[Ratify Contract for Measure S Project 22-20S Network Infrastructure Refresh 4 25 2023.pdf](#) 

8. HUMAN RESOURCES

8.1 Public Disclosure and Approval of Collective Bargaining Agreement Between the District and Oak Park Teachers Association

Government Code 3547.5 requires public disclosure of the provisions of all collective bargaining agreements.

[Approve Collective Bargaining Agreement with OPTA, AB 1200 Disclosure, CBA 4 25 2023.pdf](#) 

8.2 Public Disclosure and Approval of Collective Bargaining Agreement Between the District and Oak Park Classified Association

Government Code 3547.5 requires public disclosure of the provisions of

all collective bargaining agreements

[Approve Collective Bargaining Agreement with OPCA, AB 1200](#)

[Disclosure, CBA 4 25 2023.pdf](#) 

8.3 **Public Disclosure and Approval of Compensation Adjustment for Administrative, Confidential, and Specified Unrepresented Employees**

AB 1200 mandates public disclosure of all compensation adjustments to management, confidential, and unrepresented employees.

[Approve AB 1200 Disclosure - Admin Confidential Unrepresented](#)


[Salary Schedules 4 25 2023.pdf](#) 

9. **BOARD POLICIES**

9.1 **Approve Amendment to Board Policy and Administrative Regulation 0430 - Comprehensive Local Plan for Special Education**

Board Policy 0430 updated to reflect NEW LAW (AB 181, 2022) requiring the State Superintendent of Public Instruction to make publicly available the special education funding each local educational agency (LEA) generates for their Special Education Local Plan Area (SELPA), and for the SELPA, to report to member LEA's the amount of funding each LEA generates for the SELPA. AR updated to reflect NEW LAW (AB 181, 2022), which extends the timeline for developing an annual assurances support plan to July 1, 2027. A template for the annual assurances support plan will be developed by CDE by July 1, 2026.

BP/AR 0430 are being submitted with recommendations from CSBA.

[Approve Amendment to BP/AR 0430 Comprehensive Local Plan Plan for Special Education 4 25 2023.pdf](#) 

9.2 **Approve Amendment to Board Policy and Administrative Regulation 0450 - Comprehensive Safety Plan**

Board Policy updated to clarify language related to approval of the tactical response plan and add material regarding the district's requirement to provide data to the California Department of Education pertaining to lockdown or multi-option response drills conducted at district schools. AR updated to reflect NEW LAW (AB 181, 2022), which states Beginning July 1, 2025, if the district is identified by State Board of Education (SBE) as needing an improvement plan related to improvements in services for students with disabilities, the Board shall adopt, and update on an annual basis, an Individual with Disabilities Education Act (IDEA) Addendum, based on the template adopted by SBE. BP/AR 0450 are being submitted with recommendations from CSBA.

9.3 **Approve Amendment to Board Policy and Administrative Regulation 0460 - Local Control and Accountability Plan**

Board Policy updated to reflect NEW LAW (AB 181, 2022), which states, by January 31, 2025, an Individuals with Disabilities Education Act (IDEA) Addendum adopted by the State Board of Education (SBE) shall be completed by districts which are identified by the California Department of Education (CDE) as needing an improvement plan. Additionally, policy is updated to reflect NEW LAW (AB 181, 2022) requiring the LCAP parent advisory committee to include at least a parent/guardian of currently enrolled students with disabilities. Policy also updated to reflect NEW LAW (SB 997, 2022), which requires, beginning July 1, 2024, districts serving middle or high school students to include two students as full members of the existing parent advisory committee or establish a student advisory committee to provide advice to the Board and the Superintendent or designee. AR updated to reflect NEW LAW (AB 181, 2022), which states Beginning July 1, 2025, if the district is identified by State Board of Education (SBE) as needing an improvement plan related to improvements in services for students with disabilities, the Board shall adopt, and update on an annual basis, an Individual with Disabilities Education Act (IDEA) Addendum, based on the template adopted by SBE. BP/AR 0460 are being submitted with recommendations from CSBA.

[Approve Amendment to BP/AR 0460 Local Control and Accountability](#)

[Plan 4 25 2023.pdf](#) 

9.4 **Approve Amendment to Board Policy 3555 - Nutrition Program Compliance**


Board Policy updated to clarify that prohibited discrimination includes alleged discrimination on the basis of race, color, national origin, age, sex, sexual orientation, gender identity, or disability. Policy also updated to reflect United States Department of Agriculture CRD memorandum 01-2022, "Application of Bostock v. Clayton County to Program Discrimination Complaint Processing," which clarifies that prohibited sex discrimination includes discrimination on the basis of gender identity and sexual orientation. Policy also updated to include that complaints against a program operator that is not an educational agency shall be filed with or referred to the California Department of Education. BP 3555 is being submitted with recommendations from CSBA.

[Approve Amendment to BP 3555 – Nutrition Program Compliance](#)

[4 25 2023.pdf](#) 

9.5 **Approve Amendment to Board Policy 4030 -
Nondiscrimination in Employment**

Board Policy updated to reflect NEW LAW (SB 523, 2022), which adds reproductive health decision-making as a form of prohibited discrimination and prohibits an employer from requiring an applicant or employee to disclose information relating to an employee's reproductive health decision-making. BP 4030 is being submitted with recommendations from CSBA.

[Approve Amendment to BP 4030–Nondiscrimination in Employment
4 25 2023.pdf](#) 

10. OPEN DISCUSSION/FUTURE AGENDA ITEMS

10.1 **Future Special Meetings and Agenda items**

Board Members may request items to be added to upcoming meetings at this time.

11. INFORMATION ITEMS/REPORTS

11.1 **Monthly Cash Flow Report**

[Monthly Cash Flow Report 4 25 2023.pdf](#) 


11.2 **Monthly Measure S Status Report**

[Measure S Bond Project Status Report March 2023 4 25 2023.pdf](#) 

11.3 **Monthly General Fund Report**

[Monthly General Fund Budget Report 4 25 2023.pdf](#) 

11.4 **Monthly Attendance Report - Month 7**

[Monthly Enrollment and Attendance Report Month 7 4 25 2023.pdf](#)


12. ADJOURNMENT:

Motion to adjourn required.

13. NOTICES:

- 13.1 *In accordance with the Americans with Disabilities Act (ADA), if you require special accommodations to participate in a board meeting, including but not limited to an American sign language interpreter, documentation in accessible formats, or*

accommodations should contact the superintendent's office 72 hours prior to the meeting to enable the district to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Phone (818) 735-3206 or e-mail: raggarwal@opusd.org

- 13.2 *Students and parents/guardians can request that directory information or personal information of the student or parent/guardian, as defined in Education Code 49061 and/or 49073.2, be excluded from the minutes. This request must be made in writing to the secretary or clerk of the Board. (Board Bylaw 9322)*

Educating Compassionate and Creative Global Citizens